



Request Form

4 th Floor Mannan Plaza ,Khilkhet,Dhaka-1229

Date: 11-Apr-2021

SL No: 00002

## REQUEST FORM

<b>Requesting Department:</b>	<b>Marketing</b>
<b>Requesting Person:</b>	<b>Test User</b>
<b>Reason For Requesting:</b>	<b>Bringing required gadgets</b>
<b>Expected time to have the goods:</b>	<b>From 2021-04-01 to 2021-04-06</b>

<b>Description of materials/Goods/Service</b>	<b>Quantity</b>
Air conditioner	3
Fridge	1